

# Secondary School Report

Student name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Street City, State Zip/Postal Code

I authorize \_\_\_\_\_ to complete this School Report in support of my application, and waive my access to the completed form.

\_\_\_\_\_  
Student's signature

Current Year Courses—please indicate title, level, and term of all courses you are taking this year:

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## To the Candidate:

After you have filled in the lines above, give this form to your principal, headmaster, or college advisor.

## To the Principal or College Advisor:

We value your comments highly and ask that you complete this form in the knowledge that it will not become part of the student's permanent file. The Admission Committee appreciates your assistance in determining whether this applicant is well suited to our college. We are interested in a student's academic accomplishments, intellectual strengths and weaknesses, and personal qualities, such as a student's maturity compared to his or her peers, the standards this student sets for himself/herself, and the ease and probability of the student's learning in an environment requiring a high degree of self-motivation.

After filling in the blanks below, ATTACH TO THIS REPORT AN OFFICIAL TRANSCRIPT, AND, IF AVAILABLE, A SCHOOL PROFILE AND TRANSCRIPT LEGEND. Also, please send a mid-year report when available.

This candidate ranks \_\_\_\_\_ in a class of \_\_\_\_\_ students and has a cumulative grade point average of \_\_\_\_\_ on a \_\_\_\_\_ scale.

The rank covers a period from \_\_\_\_\_ to \_\_\_\_\_.  
(mo./yr.) (mo./yr.)

If a precise rank is not available, please indicate rank to the nearest tenth from the top.  
The rank is:

☐ weighted ☐ unweighted

How many students share this rank? \_\_\_\_\_

Of this candidate's graduating class, \_\_\_\_\_ % plan to attend a four-year college.

In comparison to other college preparatory students *at our school*, the applicant's course selection is:

☐ most demanding ☐ demanding ☐ average ☐ less demanding

How long have you known the applicant, and in what context? \_\_\_\_\_

What are the first words that come to your mind to describe the applicant? \_\_\_\_\_

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Advisor's name (please print or type) \_\_\_\_\_

Position: \_\_\_\_\_

School: \_\_\_\_\_

SCHOOL CEEB/ACT Code \_\_\_\_\_

School Address: \_\_\_\_\_

Office telephone: \_\_\_\_\_ FAX: \_\_\_\_\_  
Area Code Number Area Code Number

Please feel free to write whatever you think is important about the applicant, including a description of academic and personal characteristics. We are particularly interested in evidence about the candidate's intellectual promise, motivation, relative maturity, integrity, independence, originality, initiative, leadership potential, capacity for growth, special talents and enthusiasm. We welcome information that will help us to differentiate this student from others. Please attach a separate letter, if you prefer.

I recommend this candidate for admission	not recommended	without enthusiasm	fairly strongly	strongly	enthusiastically
For academic promise:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
For character and personal promise:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>